



**2025 San Diego Chapter Directors**

- Jose Martinez – President and Board Chair, *Otay Water District General Manager*
- Rachel Mason – First Vice President, *Fallbrook Regional Healthcare District*
- Elaine Sullivan – Second Vice President, *Leucadia Wastewater District Board Member*
- Paulina Martinez-Perez – Secretary, *South Bay Water Board Member*
- Richard Stevenson – Treasurer, *Sweetwater Authority Finance Director*
- Jo MacKenzie – State CSDA Director/Legislative Rep, *Vista Irrigation District Board Member*
- Jack Bebee – Past President, *Fallbrook Public Utility District General Manager*
- Teresa Penunuri – Chair, Water Utilities Committee, *Santa Fe Irrigation District*
- Jenny Diaz – Chapter Administrator

MINUTES – April 21, 2025  
***Meeting held via Zoom***

Directors Present:

- |                 |                   |
|-----------------|-------------------|
| Jose Martinez   | Richard Stevenson |
| Rachel Mason    | Jo MacKenzie      |
| Elaine Sullivan | Jack Bebee        |

Directors Absent:

Paulina Martinez-Perez

Staff/Guests Present:

Jenny Diaz

AGENDA ITEMS:

- Chair Martinez called the meeting to order at 10:05 AM.
- Minutes of the January 27, 2025 meeting.
  - Presented for consideration and approval.
  - The team requested that the minutes be revised to include the full names and positions of the bank signatories (Rich, Paulina, and Jose); this is to enable them to sign off on the account. The team agreed and Rich drafted the details and sent to Jose and Jenny to update.
  - *First and seconded by Jack Bebee and Elaine Sullivan (respectively); the motion carried unanimously.*
- Items to be added to the Agenda – No items added.
- Treasurer’s Report (*Stevenson*)

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- Approval of Expenditures
  - Rich noted that two dinner meetings last quarter had new attendees, including San Diego Community Choice and Engie North America.
  - The team addressed problems with the Butcher Shop, including a \$300 bartender fee and challenges with their contact, Claudia, and considered reaching out to the manager. They also discussed reducing lunch costs for future events, with Teresa planning to introduce a more affordable menu for the Water Utilities Committee.
  - The team further discussed the Water Utilities Committee, a quarterly lunch event now part of the San Diego CSDA chapter and open to all members, including health and fire departments. Topics included lunch attendance, invitation distribution, and the committee's bylaws. Elaine Sullivan, having expressed being unfamiliar with the event, asked to be added to the invitation list.
  - The team also discussed the lunch pricing, which is now closer to \$50 per person, with Rich noting a credit card processing fee of \$317, approximately 2-3% of transactions. It was also confirmed non-members pay \$90 for dinners, an additional \$10 surcharge.
  - *First and seconded by Elaine Sullivan and Jo MacKenzie (respectively); the motion carried unanimously.*
- Membership Report (*Sullivan*)
- Membership – No report.
  - Scholarships – No report.
  - Incentives – No report.
- State CSDA Report (*MacKenzie*)
- Jo provided updates on various events and deadlines. The CSDA legislative days will take place from May 20-21 in Sacramento, followed by the GM Summit from June 29 – July 1. The conference is scheduled for August 24-27 in Monterey. The next Leadership Academy will be held November 16-19 in Monterey. Jo also discussed the need for new board members to attend the governance class and the conferences to maintain platinum status. The deadline for re-upping is December 2025 for Sweetwater.
  - Jo and Jose discussed the opposition to Senate Bill 496, which is relevant to climate goals in three important areas. They clarified that this bill is actually supported by them, as it pushes back on CARB and allows for exemptions for special districts. They also discussed the challenges with the current zero emission vehicles, including the lack of crash testing and the unavailability of commercial electric vehicles or hydrogen vehicles. Jack and Elaine agreed with the points raised.
  - Jo discussed the financing of \$57 million dollars this year, with the highest being \$33 million with Mid-Peninsula Water District, and the lowest being \$3.6 million with Southern Humboldt Community Health District. Jo also mentioned the ongoing effort to define special districts in the federal dictionary, which is currently bipartisan.
- Committee Reports
- Grant Committee (*Martinez-Perez*) – No report.
  - Audit Committee (*Stevenson*) – Rich presented the CY 2024 audit report, which was reviewed by his accounting manager. Jack pointed out a spelling error in the report, which Rich agreed to fix.
  - Nomination Committee (*Bebee*) – Jack confirmed that the Nominations Committee is set until January.

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- District News Updates (*Martinez-Perez*) – No report.
- Quarterly Chapter Meetings (*Martinez*)
  - The Water Utilities Committee lunch meeting is scheduled for June 17 at 11:30 am.
  - Rachel shared that Jessica Muñoz, CEO of Voices for Children, will be the speaker for the May 15 chapter dinner meeting. The group discussed the importance of having visual aids for presentations and the technical setup for the speaker.
  - Location – The Butcher Shop
  - Elections – No report.
- New Business
  - There was a discussion on the status of COWU and the lunches going forward.
- Next Executive Board meeting is set for July 21, 2025, via Zoom.

There being no other business to discuss the meeting was adjourned at 10:53 AM.

Respectfully submitted,

Jenny Diaz